

Commercial & Residential Projects

## PS Creative

## **Property Accounting Service**

### All Accounts in Single Click

#### **Unique Features**

- 1. Any Type of "Maintenance Bill" Auto Posting with Transaction Report
- 2. Electricity and LPG Gas Auto Posting with Meter Reading Ledger Wise Report
- 3. Auto Authorised Signature Facility in Invoices
- 4. Rebate Auto Calculation with Multiple Rate % in Voucher Type Wise for "Sundry Debtors"
- 5. QR Code Payment Facility in Sales Invoices, Ledger Statement, Outstandings Statement & Interest Outstandings Statement
- 6. Auto Payment Reminder Reschedule in Email
- 7. Email send in Bulk Report Sales Register, Debit Note Register, Receipt Register, Ledger Statement, Interest Outstandings Statement, Outstandings Statement are all send in Text Messages & PDF Format
- 8. Security Deposit Register (Any Type of Security Deposit Electricity, LPG Gas, Etc.)
- 9. Leaving Date Register for "Sundry Debtors"
- 10. Interest Calculation Percentage Wise in Bulk Auto Posting After Due Date for "Sundry Debtors"
- 11. Delay Calculation Fixed Rate Per Day Wise in Bulk Auto Posting After Due Date for "Sundry Debtors"
- 12. Auto Rate Change of Any "Maintenance Bills"
- 13. Receipts & Payments Cash and Bank Separately Shown
- 14. Fixed Assets Depreciation with Auto Journal Posting in Ledger Wise & Group Wise Register
- 15. Vouchers Type Outstandings Party Ledger Wise Register
- 16. Bank Statement Import Tool with Mapping Concept from Excel to Tally
- 17. Description of Income Ledger Party Wise Register
- 18. Description of Inventory Income Party Wise Register
- 19. Vehicle Parking Party Ledger Wise Register
- 20. Auto Billing Adjustment on Purchase and Sales in Receipt and Payment Voucher on FIFO Basis (First In First Out)
- 21. Voucher Import Tool with Mapping Concept for Purchase, Payment & Receipt from Excel to Tally
- 22. Money Receipt Facility Available with Filter Option (Receipt No. and Date) on Receipt Voucher Register
- 23. Previous Outstandings Balance in Invoices & Debit Note in Voucher Type Wise for "Sundry Debtors"
- 24. MSME We can view Types of MSME / UDYAN with License No. in Outstandings (Receivables & Payables)





## Main Features

Gateway of Tally

**Commercial & Residential Accounting Features** 

Configuration

**Import Data** 

**Transactions Auto Posting** 

**Fixed Assets Depreciation Register** 

**Document Register** 

Reports

## Configuration

Gateway of Tally



**Master Configuration** 

**Auto Authorised Signature Configuration** 

**Discount / Rebate Auto Calculation Configuration** 

**Email Configuration** 

**TDS Auto Journal Configuration** 

**QR Code Payment Configuration** 



# Master Configuration Gateway of Tally



## **Master Configuration Details**

Group

Ledger

**Document Type** 

**Ledger Value for Multy Sundry Debtors** 

**Cost Centre** 

**Month** 

**Period** 

**Vehicle Type** 

**Voucher Type** 

# Import Data Gateway of Tally

### **Import Data Mapping Auto Refilling**

**Excel Sheet Column Master** 

**Ledger Master** 

**Interest Calculation Parameters in Ledger Master** 

**Bank Statement** 

**Ledger Income Description** 

**Inventory Income Description** 

**Electricity Meter Reading** 

**LPG Gas Meter Reading** 

**Purchase Voucher** 

Sales Voucher

**Payment Voucher** 

**Receipt Voucher** 

**Vehicle Parking in Ledger Wise Master** 





# Fixed Assets Depreciation Register Gateway of Tally

## **Fixed Assets Depreciation Register**

**Ledger Wise** 

**Group Wise** 

Quit

## Document Register Gateway of Tally

### **Document Register**

**Company Document Register** 

**Ledger Document Register** 



## Transactions Auto Posting Gateway of Tally

### **Transactions Auto Posting Details**

**Inventory Maintenance Bill Auto Posting** 

**Ledger Maintenance Bill Auto Posting** 

**LPG Gas Maintenance Bill Auto Posting** 

**Delay Calculation Fixed Rate Auto Posting** 

**Interest Calculation Auto Posting** 

Insert Inventory Income Name in Ledger Master & Rate Change Auto Posting

Insert Ledger Income Name in Ledger Master & Rate Change Auto Posting

# Reports Gateway of Tally

### **Report Details**

Area Details - Party Wise / Group Wise

**Debit Note Register** 

**Description of Income Ledger Party Wise Register** 

**Description of Inventory Income Party Wise Register** 

**Delay Calculation Fixed Rate Register** 

**Electricity Meter Reading Ledger Wise Register** 

E-Mail Register

**Interest Calculation Register** 

**Leaving Date Register** 

LPG Gas Meter Reading Ledger Wise Register

**Outstandings Register** 

**Sales Register** 

**Security Deposit Register** 

Vehicle Parking Party Ledger Wise Register

**Voucher Type Outstandings Ledger Wise Register** 





#### **Maintenance Invoice**

Tax Invoice Accounting

**Property Accounting Service** 

8, Waterloo Street. 1st Floor, Dharamtalla (Esplanade), Kolkata - 700069 Mob No.: 9831290150Tel No.: 033 22483127 / 22485056 Mail ID: pscreativeps@gmail.com

GSTIN/UIN 19AAFFC5142H1ZI

Bill No. PAS/M/ 1/2022-2023 Party Name:
302 Om Prakash Dhanuka and Uma Devi Dhanuka & Sons Company Limited
Bill Date 30-Apr-2023 The Residency, Dharamtalla Area 4050 Sft. 8, Waterloo Street, 1st Floor Kolkata - 700069. Period of 1-Apr-2023 to 30-Apr-2023 Tower No. 3 Tower C Block Rebate Bill Value 11.835.00 Block No. Floor No. 3rd Floor CGST 1,065.15 Flat No. / Room No. 302 SGST 1,065.15 Due Date 10-May-2023 Rebate Rate % 10 % Rebate Amount Payable 13.965.30 Rebate Amount (Rs.) : 1,551.70

			Rebate Amount Payable: 13,965.30					
	us Balance	5,676.00 Cr	•					
SI.No.	Particulars	P	eriod	Sft.	Quantity	Rate (Rs.)	Per	Amount (Rs.)
1	Maintenance Charges		onthly	4,050	1	3.00	Sft.	12,150.00
2	Gymnasium Charges		onthly				Month	500.00
3	Membership Charges	Y	early				Year	500.00
4	CGST							1,183.50
5	SGST							1,183.50
	Total							15,517.00 Dr
1	Interest Breakup							

Previous Balance	:	5,676.00 Cr
Bill Outstandings	:	10,000.00 Cr
Electricity Outstandings	:	563.00 Dr
LPG Gas Outstandings	:	3,761.00 Dr
Net Payable	:	9,841.00 Dr
Amount In Words	: INR Fifteen Thousand Five Hundred Seventeen Only	

Tax Amount (in words): INR Two Thousand Three Hundred Sixty Seven Only

E.& O.E

Bank Name : IndusInd Bank

Being the Amount Charged for the Month of April,2023

Account No. : 259831090100
Branch Name : R.N.Mukerjee Road
IFS Code No. : INDB0000382
MICR Code No. : 700234015

Declaration

- 1. Please Pay A/c. Payee Cheque / Cash / Pay Order only, within seven (7) days from the receipt of this bill.
- 2. Failing to Pay the bill after a month shall attract an interest @24% per annum.
- 3. The minimum Electricity Charges & Meter Rent shall be Rs.25/. (Rupees Twenty Five) only, irrespective of the usage / occupancy.
- 4. Payment not made within 90 days from presentation of bill , shall result in severance of amenities /connection.



For Property Accounting Service

Authorised Signatory

Subject To Kolkata Jurisdiction

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### **Electricity Invoice**

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#### **Electicity Invoice**

**Property Accounting Service** 

8, Waterloo Street. 1st Floor, Dharamalla (Esplanade), Kolkata - 700069 Mob No. : 9831290150Tel No. : 033 22483127 / 22485056 Mail ID : pscreativeps@gmail.com

	GSTIN/UIN 19	AAFFC5142H1ZI	
Party Name :		Bill No.	: PAS/E/1/2022-23
302 Om Prakash Dhanuka and Uma Devi Dha	nuka & Sons Company Limited	Bill Date	: 30-Apr-2023
The Residency, Dharamtalla	,,,	Area	: 4050 Sft.
8, Waterloo Street, 1st Floor		Period of	: 1-Apr-2023 to 30-Apr-2023
Kolkata - 700069.		Tower No.	: 3 Tower
Rebate Bill Value	429.41	Block No.	: C Block
CGST	38.65	Floor No.	: 3rd Floor
SGST	38.65	Flat No. / Room No.	: 302
3631	38.03	Consumer No.	: EC 678
Rebate Amount Payable	506.70	Consumer Type	:
Rebate Amount Fayable	506.70	Meter Reading Date	: 30-Apr-2023
Previous Balance	0.070.00.0	Due Date	10-May-2023
Previous Balance	9,278.00 Dr	Rebate Rate %	: 10 %
		Rebate Amount (Rs.)	: 56.30
		Rebate Amount Payable	: 506.70

		Rebate Amount (Rs.) : 56.30							
				Re	bate Amo	ount Pay	able: <b>506.</b> 7	70	
SI.No.	Particulars			Period	Sft.	Quantity	Rate (Rs.)	Per	Amount (Rs.)
1	Electricity Ch	arges		Monthly		61	7.00	Unit	427.00
	Meter No. Opening Closing Units								
	EM 678	37 98	61						
	Total	37 98	61						
2 3 4 5	Electricity Me CGST SGST Rounded Off	ter Rent Cha≀	rges	Monthly				Month	50.00 42.93 42.93 0.14
		Total							563.00 Dr
			In	terest Br	eakup				·

Previous Balance	:							9,278.00 Dr
Bill Outstandings		:						5,517.00 Dr
LPG Gas Outstandings		:						3,761.00 Dr
Net Payable	:							9,841.00 Dr
Amount In Words : INR Five Hundred Sixty Three Only								
Amount Payable In Words : INR Nine Thousand Eight Hundred Forty One Only								
HSN/SAC			Taxable	CGST SGST/UTGST		T/UTGST	Total	
			Value	Rate	Amount	Rate	Amount	Tax Amount
			477.00	9%	42.93	9%	42.93	85.86

Tax Amount (in words): INR Eighty Five and Eighty Six paise Only

Total

Narration:

Being the Amount Charged for the Month of April,2023

E.& O.E

Bank Name : Indusind Bank Account No. : 259831090100 Branch Name : R.N.Mukerjee Road IFS Code No. : INDB0000382 MICR Code No.: 700234015

1. Please Pay A/c. Payee Cheque / Cash / Pay Order only, within seven (7) days from the receipt

2. Failing to Pay the bill after a month shall attract an interest @24% per annum.

3. The minimum Electricity Charges & Meter Rent shall be Rs.25/. (Rupees Twenty Five) only, irrespective of the usage / occupancy.

4. Payment not made within 90 days from presentation of bill , shall result in severance of



For Property Accounting Service

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Subject To Kolkata Jurisdiction



#### LPG Gas Invoice

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#### LPG Gas Invoice

#### **Property Accounting Service**

8, Waterloo Street. 1st Floor, Dharamtalla (Esplanade), Kolkata - 700069 Mob No. : 9831290150Tel No. : 033 22483127 / 22485056

#### Mail ID : pscreativeps@gmail.com GSTIN/UIN 19AAFFC5142H1ZI

Bill No. LPG/1/21-22 Party Name : 302 Om Prakash Dhanuka and Uma Devi Dhanuka & Sons Company Limited | Bill Date 30-Apr-2023 1-Apr-2023 to 30-Apr-2023 The Residency, Dharamtalla Period of 8, Waterloo Street, 1st Floor Kolkata - 700069. 3 Tower Tower No. Block No. C Block Rebate Bill Value 2.868.56 Floor No 3rd Floor Flat No. / Room No. 302 CGST 258.17 Gas Consumer No. LPG CN678 SGST 258.17 Gas Consumer Type : Domestic Gas Meter Reading Date: Rebate Amount Payable 3.384.90 Due Date 10-May-2023 Conversion Method 1 Unit = 2.52 Kg. Previous Balance 6,080.00 Dr Gas Meter No. 678 Gas Security Deposit Rebate Rate % 10 % Rebate Amount (Rs.): 376.10 Rebate Amount Payable: 3,384.90

SI.	Particula	rs			SAC	Total	Convers-	Consumption	Rate	Amount
No.					Code	Unit	ion Factor	In Kg.	(Rs.)	(Rs.)
1	LPG Gas					19.000	2.52	47.880	65.00	3,112.20
	Meter No.	Opening	Closing	Units						
	LPG M678	98	117	19						
	Total	98	117	19						
	LPG Gas	Meter Re	nt Charge	s						75.00
	CGST									286.85
	SGST									286.85
	Rounded	Off								0.10
										1
	TOTAL									3,761.00
-										

Previous Balance 6.080.00 Dr Bill Outstandings 5,517.00 Dr Electricity Outstandings 563.00 Dr

Net Payable 9.841.00 Dr

Amount In Words : INR Three Thousand Seven Hundred Sixty One Only

Amount Payable In Words: INR Nine Thousand Eight Hundred Forty One Only
HSN/SAC Taxable CGST SGST/UTGST 
 Taxable
 CGST
 SGST/UTGST

 Value
 Rate
 Amount
 Rate
 Amount
 Value 3,187.20 Tax Amount 286.85 Total 3,187.20 286.85 573.70

Tax Amount (in words): INR Five Hundred Seventy Three and Seventy paise Only

Narration:

Being the Amount Charged for the Month of April,2023

E.& O.E

**Bank Name** : IndusInd Bank Account No. : 259831090100 Branch Name : R.N.Mukerjee Road IFS Code No. : INDB0000382

MICR Code No.: 700234015

- 1. Please Pay A/c. Payee Cheque / Cash / Pay Order only, within seven (7) days from the receipt
- 2. Failing to Pay the bill after a month shall attract an interest @24% per annum.
- 3. The minimum Electricity Charges & Meter Rent shall be Rs.25/. (Rupees Twenty Five) only, irrespective of the usage / occupancy.
- 4. Payment not made within 90 days from presentation of bill , shall result in severance of



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### **Fixed Rate Penalty Charges** Per Day In Debit Note

**Property Accounting Service** 

8, Waterloo Street. 1st Floor, Dharamtalla (Esplanade), Kolkata - 700069 Mob No. : 9831290150Tel No. : 033 22483127 / 22485056

Mail ID : pscreativeps@gmail.com GSTIN/UIN 19AAFFC5142H1ZI

Party Name : Bill Date 31-May-2023 302 Om Prakash Dhanuka and Uma Devi Dhanuka & Sons Company Limited 4050 Sft. Area The Residency, Dharamtalla 3 Tower 8, Waterloo Street, 1st Floor Kolkata - 700069. Tower No. Block No. C Block Floor No. 3rd Floor Flat No. / Room No. 302

	1 lat 146: 7 1 to 6 li 1 146:	
SI.No.	Particulars	Amount (Rs.)
1	Penalty Charges	315.00
	Bill No. : PAS/M/ 1/2022-2023 15,517.00 Dr 11-May-2023 31-May-2023 21 Days 15/- Per Day	
2	CGST	28.35
3	SGST	28.35
4	Rounded Off	0.30
		1

	Total	372.00 Dr
Previous Balance	:	11,081.00 Dr
Bill Outstandings	:	15,517.00 Dr
Electricity Outstandings	:	563.00 Dr
Interest Penalty Charges O	utstandings:	1,240.00 Dr
LPG Gas Outstandings	:	3,761.00 Dr
Net Payable	:	11,453.00 Dr
Amount In Words	IND Three Hundred Seventy Two Only	

Amount In Words : INR Three Hundred Seventy Two Only							
Amount Payable In Words							
HSN/SAC		Taxable	(			T/UTGST	Total
		Value	Rate	Amount	Rate	Amount	Tax Amount
		315.00	9%	28.35	9%	28.35	56.70
	Total	315.00		28.35		28.35	56.70

Tax Amount (in words): INR Fifty Six and Seventy paise Only

Being the Amount Charged for the Month of April,2023 To May,2023

Bank Name : IndusInd Bank

Account No. : 259831090100

**Branch Name** : R.N.Mukerjee Road Branch, Kolkata

IFS Code No. : INDB0000382 MICR Code No. : 700234015

Declaration:

- Please Pay A/c. Payee Cheque / Cash / Pay Order only, within seven (7) days from the receipt of this bill.
   Failing to Pay the bill after a month shall attract an interest @24% per annum.
- 3. The minimum Electricity Charges & Meter Rent shall be Rs.25/. (Rupees Twenty Five) only, irrespective of
- the usage / occupancy.

  4. Payment not made within 90 days from presentation of bill , shall result in severance of amenities connection.



For Property Accounting Service

**Authorised Signatory** 

E.& O.E

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#### **Interest Penalty Charges Percentage Wise** In Debit Note

**Property Accounting Service** 

8, Waterloo Street. 1st Floor, Dharamtalla (Esplanade), Kolkata - 700069 Mob No.: 9831290150Tel No.: 033 22483127 / 22485056

Mail ID: pscreativeps@gmail.com GSTIN/UIN 19AAFFC5142H1ZI

Party Name: Bill Date 31-May-2023 302 Om Prakash Dhanuka and Uma Devi Dhanuka & Sons Company Limited 4050 Sft. The Residency, Dharamtalla Area 8, Waterloo Street, 1st Floor Tower No. 3 Tower Kolkata - 700069. Block No. C Block

	Diook 140.		
	Floor No.	: 3rd Floor	
	Flat No. / Room No.	: 302	
Particulars			Amount (Rs.)
Penalty Charges 30-Apr-2023 PAS/M/ 1/2022-2023 15.517.00 Dr 11-M	lav-2023 31-May-2023 21 Days	10% 1.051.00 Dr	1,051.00
CGST	,,,-		94.59
SGST			94.59
Rounded Off			(-)0.18
Total			1,240.00 Dr
us Balance :			10,213.00 Dr 5,889.00 Dr
	30-Apr-2023 PAS/M/ 1/2022-2023 15,517.00 Dr 11-N CGST SGST Rounded Off	Floor No. Flat No. / Room No.  Particulars  Penalty Charges 30-Apr-2023 PAS/M/ 1/2022-2023 15,517.00 Dr 11-May-2023 31-May-2023 21 Days CGST SGST	Floor No. : 3rd Floor

563.00 Dr Electricity Outstandings

LPG Gas Outstandings 3,761.00 Dr Net Payable 11,453.00 Dr Amount In Words : INR One Thousand Two Hundred Forty Only

**Amount Payable In Words** : INR Eleven Thousand Four Hundred Fifty Three Only SGST/UTGST Taxable Total Rate Value Rate Amount Tax Amount 189.18 **189.18** Total 1.051.00

Tax Amount (in words): INR One Hundred Eighty Nine and Eighteen paise Only

Being the Amount Charged for the Month of April,2023 To May,2023

**Bank Name** : IndusInd Bank Account No. : 259831090100

Branch Name : R.N.Mukerjee Road Branch, Kolkata

IFS Code No. : INDB0000382 MICR Code No. : 700234015

- 1. Please Pay A/c. Payee Cheque / Cash / Pay Order only, within seven (7) days from the receipt of this bill.
- 2. Failing to Pay the bill after a month shall attract an interest @24% per annum.
- 3. The minimum Electricity Charges & Meter Rent shall be Rs.25/. (Rupees Twenty Five) only, irrespective of
- 4. Payment not made within 90 days from presentation of bill , shall result in severance of amenities



For Property Accounting Service

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**Authorised Signatory** 

E.& O.E



#### **Money Receipt**

**Money Receipt** 

Voucher No. 320 Date 1-4-2023 Saturday

Money Receipt No. : 1234

Date : 1-Apr-2023

Property Accounting Service

8, Waterloo Street. 1st Floor Dharamtalla (Esplanade) Kolkata - 700069

State Name: West Bengal, Code: 19 E-Mail: pscreativeps@gmail.com

Tower No. : 1 Tower Block No. : A Block Floor No. : 1st Floor Flat No. / Room No. : 1A 100

Account : Canara Bank

Received with thanks from M/s./Mrs./Miss : A-1234 Rameshwar Chandra Kundalia / Mohan Lal Mehta / Jayshree Devi Savadia

The Sum of Rupees : INR Three Thousand Three Hundred Four Only

Against Reference No. : 320

Transaction Type : Cheque/DD

Instrument No. : 456789

Instrument Date : 1-Apr-2023

Bank Name : Standard Chartered Bank (India)

Branch : Dharamtalla Branch

On Account of : Received by Cheque No.456789

Rs. 3,304.00

Authorised Signatory

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## Thank You!