



*All Accounts In Single Click*

*Tally*

POWER OF SIMPLICITY



## **PS Creative Tally Accounting Services**

### **Property Accounting Service**

**All Accounts in Single Click**

#### **Features**

1. Any Type of "Maintenance Bill" Auto Posting with Transaction Report
2. Electricity and LPG Gas Auto Posting with Meter Reading Ledger Wise Report
3. Auto Authorised Signature Facility in Invoices
4. Rebate Auto Calculation with Multiple Rate % in Voucher Type Wise for "Sundry Debtors"
5. QR Code Payment Facility in Sales Invoices, Ledger Statement, Outstandings Statement & Interest Outstandings Statement
6. Auto Payment Reminder Reschedule in Email
7. Email send in Bulk Report - Sales Register, Debit Note Register, Receipt Register, Ledger Statement, Interest Outstandings Statement, Outstandings Statement are all send in Text Messages & PDF Format
8. Security Deposit Register (Any Type of Security Deposit - Electricity, LPG Gas, Etc.)
9. Leaving Date Register for "Sundry Debtors"
10. Interest Calculation Percentage Wise in Bulk Auto Posting - After Due Date for "Sundry Debtors"
11. Delay Calculation Fixed Rate Per Day Wise in Bulk Auto Posting - After Due Date for "Sundry Debtors"
12. Auto Rate Change of Any "Maintenance Bills"
13. Receipts & Payments - Cash and Bank Separately Shown
14. Fixed Assets Depreciation with Auto Journal Posting in Ledger Wise & Group Wise Register
15. Vouchers Type Outstandings Party Ledger Wise Register
16. Bank Statement Import Tool with Mapping Concept from Excel to Tally
17. Description of Income Ledger Party Wise Register
18. Vehicle Parking Party Ledger Wise Register
19. Auto Billing Adjustment on Purchase and Sales in Receipt and Payment Voucher on FIFO Basis (First In First Out)
20. Voucher Import Tool with Mapping Concept for Purchase, Payment & Receipt from Excel to Tally
21. Money Receipt Facility Available with Filter Option (Receipt No. and Date) on Receipt Voucher Register
22. Previous Outstandings Balance in Invoices & Debit Note in Voucher Type Wise for "Sundry Debtors"



# Property Accounting Service

Fully Accounting Maintenance Automation of "Commercial & Residential" Projects

**All Accounts in Single Click**



***Sanjay Sethia***  
*Founder - PS Creative*





# Main Features

## *Gateway of Tally*

### PS Creative Tally Accounting Features

**Configuration**

**Import Data**

**Transactions Auto Posting**

**Fixed Assets Depreciation Register**

**Reports**

**Quit**



# Configuration

*Gateway of Tally*

**PS Creative Tally Accounting Features**

## Configuration Details

**Master Configuration**

**Auto Authorised Signature Configuration**

**Discount / Rebate Auto Calculation Configuration**

**Email Configuration**

**TDS Auto Journal Configuration**

**QR Code Payment Configuration**

**Quit**



# Master Configuration

*Gateway of Tally*

**PS Creative Tally Accounting Features**



## Master Configuration Details

**Excel Sheet Column Master**

**Ledger Master Mapping for Sundry Debtors**

**Ledger Value for Multy Sundry Debtors**

**Group**

**Ledger**

**Cost Centre**

**Month**

**Period**

**Vehicle Type**

**Voucher Type**

**Quit**



# **Import Data**

*Gateway of Tally*

**PS Creative Tally Accounting Features**

## **Import Data Details**

**Bank Statement**

**Description of Income Ledger for Party Wise Master**

**Electricity Meter Reading**

**LPG Gas Meter Reading**

**Payment Voucher**

**Purchase Voucher**

**Receipt Voucher**

**Vehicle Parking in Ledger Wise Master**

**Quit**



# Transactions Auto Posting

*Gateway of Tally*

## PS Creative Tally Accounting Features

### Transactions Auto Posting Details

Automation in Master Ledger of Insert Ledger and Rate Change Auto Posting

Delay Calculation Fixed Rate Auto Posting

Interest Calculation Auto Posting

LPG Gas Maintenance Bill Auto Posting

Property Maintenance Bill Auto Posting

Quit



# Reports

*Gateway of Tally*

## PS Creative Tally Accounting Features

### Report Details

Area Party Wise Details  
Area Group Wise Details  
Debit Note Register  
Description of Income Ledger Party Wise Register  
Delay Calculation Fixed Rate Register  
Electricity Meter Reading Ledger Wise Register  
E-Mail Register  
Interest Calculation Register  
Leaving Date Register  
LPG Gas Meter Reading Ledger Wise Register  
Outstandings Register  
Rate Change Ledger Wise Register  
Receipts and Payments - Cash and Bank Register  
Sales Register  
Security Deposit Register  
Vehicle Parking Party Ledger Wise Register  
Voucher Type Outstandings Ledger Wise Register

Quit





## Maintenance Invoice

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### Tax Invoice Property Accounting Service

8, Waterloo Street, 1st Floor, Dharamtalla (Esplanade), Kolkata - 700069  
Mob No. : 9831290150 Tel No. : 033 22483127 / 22485056  
Mail ID : pscreativeps@gmail.com  
GSTIN/UIN 19AAFFC5142H1Z1

Party Name :	302 Om Prakash Dhanuka and Uma Devi Dhanuka & Sons Company Limited The Residency, Dharamtalla 8, Waterloo Street, 1st Floor Kolkata - 700069.	Bill No. :	PAS/M/ 1/2022-2023
Rebate Bill Value	11,835.00	Bill Date :	30-Apr-2023
CGST	1,065.15	Area :	4050 Sft.
SGST	1,065.15	Period of :	1-Apr-2023 to 30-Apr-2023
Rebate Amount Payable	13,965.30	Tower No. :	3 Tower
		Block No. :	C Block
		Floor No. :	3rd Floor
		Flat No. / Room No. :	302
		Due Date :	10-May-2023
		Rebate Rate % :	10 %
		Rebate Amount (Rs.) :	1,551.70
		Rebate Amount Payable :	13,965.30

Sl.No.	Particulars	Period	Sft.	Quantity	Rate (Rs.)	Per	Amount (Rs.)
1	Maintenance Charges	Monthly	4,050	1	3.00	Sft.	12,150.00
2	Gymnasium Charges	Monthly				Month	500.00
3	Membership Charges	Yearly				Year	500.00
4	CGST						1,183.50
5	SGST						1,183.50
Total							15,517.00 Dr

Interest Breakup		
Previous Balance	:	5,676.00 Cr
Bill Outstandings	:	10,000.00 Cr
Electricity Outstandings	:	563.00 Dr
LPG Gas Outstandings	:	3,761.00 Dr
Net Payable	:	9,841.00 Dr

Amount In Words : INR Fifteen Thousand Five Hundred Seventeen Only							
Amount Payable In Words : INR Nine Thousand Eight Hundred Forty One Only							
HSN/SAC	Taxable Value		CGST		SGST/UTGST		Total
	Rate	Amount	Rate	Amount	Amount	Tax Amount	
		13,150.00	9%	1,183.50	9%	1,183.50	2,367.00
		<b>Total</b>		<b>13,150.00</b>		<b>1,183.50</b>	<b>2,367.00</b>

Tax Amount (in words) : INR Two Thousand Three Hundred Sixty Seven Only  
Narration :  
Being the Amount Charged for the Month of April,2023

E. & O.E

Bank Name : IndusInd Bank  
Account No. : 259831090100  
Branch Name : R.N.Mukerjee Road  
IFS Code No. : INDB0000382  
MICR Code No. : 700234015

#### Declaration :

- Please Pay A/c. Payee Cheque / Cash / Pay Order only, within seven (7) days from the receipt of this bill.
- Failing to Pay the bill after a month shall attract an interest @24% per annum.
- The minimum Electricity Charges & Meter Rent shall be Rs.25/- (Rupees Twenty Five) only, irrespective of the usage / occupancy.
- Payment not made within 90 days from presentation of bill , shall result in severance of amenities /connection.



For Property Accounting Service

Authorised Signatory

Subject To Kolkata Jurisdiction



## Electricity Invoice

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### Electricity Invoice Property Accounting Service

8, Waterloo Street, 1st Floor, Dharamtalla (Esplanade), Kolkata - 700069  
Mob No. : 9831290150 Tel No. : 033 22483127 / 22485056  
Mail ID : pscreativeps@gmail.com  
GSTIN/UIN 19AAFFC5142H1Z1

Party Name : 302 Om Prakash Dhanuka and Uma Devi Dhanuka & Sons Company Limited The Residency, Dharamtalla 8, Waterloo Street, 1st Floor Kolkata - 700069.		Bill No. : PAS/E/1/2022-23 Bill Date : 30-Apr-2023 Area : 4050 Sft. Period of : 1-Apr-2023 to 30-Apr-2023 Tower No. : 3 Tower Block No. : C Block Floor No. : 3rd Floor Flat No. / Room No. : 302 Consumer No. : EC 678 Consumer Type : Meter Reading Date : 30-Apr-2023 Due Date : 10-May-2023 Rebate Rate % : 10 % Rebate Amount (Rs.) : 56.30 Rebate Amount Payable : 506.70	
Rebate Bill Value : 429.41 CGST : 38.65 SGST : 38.65 Rebate Amount Payable : 506.70		Previous Balance : 9,278.00 Dr	

Sl.No.	Particulars	Period	Sft.	Quantity	Rate (Rs.)	Per	Amount (Rs.)
1	Electricity Charges	Monthly		61	7.00	Unit	427.00
	Meter No. Opening Closing Units						
	EM 678 37 98 61						
	Total 37 98 61						
2	Electricity Meter Rent Charges	Monthly				Month	50.00
3	CGST						42.93
4	SGST						42.93
5	Rounded Off						0.14
Total							563.00 Dr

Interest Breakup

Previous Balance :	9,278.00 Dr
Bill Outstandings :	5,517.00 Dr
LPG Gas Outstandings :	3,761.00 Dr
Net Payable :	9,841.00 Dr

Amount In Words : INR Five Hundred Sixty Three Only  
Amount Payable In Words : INR Nine Thousand Eight Hundred Forty One Only

HSN/SAC	Taxable Value	CGST Rate	CGST Amount	SGST/UTGST Rate	SGST/UTGST Amount	Total Tax Amount
	477.00	9%	42.93	9%	42.93	85.86
Total	477.00		42.93		42.93	85.86


Tax Amount (in words) : INR Eighty Five and Eighty Six paise Only  
Narration :  
Being the Amount Charged for the Month of April,2023

E & O.E

Bank Name : IndusInd Bank  
Account No. : 259831090100  
Branch Name : R.N.Mukerjee Road  
IFS Code No. : INDB0000382  
MICR Code No. : 700234015

Declaration :

- Please Pay A/c. Payee Cheque / Cash / Pay Order only, within seven (7) days from the receipt of this bill.
- Failing to Pay the bill after a month shall attract an interest @24% per annum.
- The minimum Electricity Charges & Meter Rent shall be Rs.25/- (Rupees Twenty Five) only, irrespective of the usage / occupancy.
- Payment not made within 90 days from presentation of bill , shall result in severance of amenities /connection.



For Property Accounting Service

Authorised Signatory

Subject To Kolkata Jurisdiction



## LPG Gas Invoice

### LPG Gas Invoice Property Accounting Service

8, Waterloo Street, 1st Floor, Dharamtalla (Esplanade), Kolkata - 700069  
Mob No. : 9831290150 Tel No. : 033 22483127 / 22485056  
Mail ID : pscreativeps@gmail.com  
GSTIN/UIN 19AAFFC5142H1ZI

Party Name : 302 Om Prakash Dhanuka and Uma Devi Dhanuka & Sons Company Limited The Residency, Dharamtalla 8, Waterloo Street, 1st Floor Kolkata - 700069.		Bill No. : Bill Date : Period of : Tower No. : Block No. : Floor No. : Flat No. / Room No. : Gas Consumer No. : Gas Consumer Type : Gas Meter Reading Date : Due Date : Conversion Method : Gas Meter No. : Gas Security Deposit : Rebate Rate % : Rebate Amount (Rs.) : Rebate Amount Payable :		: LPG/1/21-22 : 30-Apr-2023 : 1-Apr-2023 to 30-Apr-2023 : 3 Tower : C Block : 3rd Floor : 302 : LPG CN678 : Domestic : 10-May-2023 : 1 Unit = 2.52 Kg. : 678 : 10 % : 376.10 : 3,384.90			
Rebate Bill Value : 2,868.56 CGST : 258.17 SGST : 258.17 Rebate Amount Payable : 3,384.90		Previous Balance : 6,080.00 Dr					
Sl. No.	Particulars	SAC Code	Total Unit	Conversion Factor	Consumption In Kg.	Rate (Rs.)	Amount (Rs.)
1	LPG Gas		19.000	2.52	47.880	65.00	3,112.20
	Meter No. Opening Closing Units						
	LPG M678 98 117 19						
	Total 98 117 19						
	LPG Gas Meter Rent Charges						75.00
	CGST						286.85
	SGST						286.85
	Rounded Off						0.10
TOTAL							3,761.00
Previous Balance :			6,080.00 Dr				
Bill Outstandings :			5,617.00 Dr				
Electricity Outstandings :			563.00 Dr				
Net Payable :			9,841.00 Dr				
Amount In Words : INR Three Thousand Seven Hundred Sixty One Only							
Amount Payable In Words : INR Nine Thousand Eight Hundred Forty One Only							
HSN/SAC			Taxable Value	Rate	CGST Amount	SGST/UTGST Amount	Total Tax Amount
			3,187.20	9%	286.85	286.85	573.70
Total			3,187.20		286.85	286.85	573.70
Tax Amount (in words) : INR Five Hundred Seventy Three and Seventy paise Only							
Narration :			E. & O.E				
Being the Amount Charged for the Month of April,2023							
Bank Name : IndusInd Bank							
Account No. : 259831090100							
Branch Name : R.N.Mukerjee Road							
IFS Code No. : INDB0000382							
MICR Code No. : 700234015							
Declaration :							
1. Please Pay A/c. Payee Cheque / Cash / Pay Order only, within seven (7) days from the receipt of this bill.							
2. Failing to Pay the bill after a month shall attract an interest @24% per annum.							
3. The minimum Electricity Charges & Meter Rent shall be Rs.25/. (Rupees Twenty Five) only, irrespective of the usage / occupancy.							
4. Payment not made within 90 days from presentation of bill , shall result in severance of amenities /connection.							
For Property Accounting Service							
Authorised Signatory							



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Subject To Kolkata Jurisdiction





## Fixed Rate Penalty Charges Per Day In Debit Note

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Property Accounting Service

8, Waterloo Street, 1st Floor, Dharamtalla (Esplanade), Kolkata - 700069

Mob No. : 9831290150Tel No. : 033 22483127 / 22485056

Mail ID : pscreativeps@gmail.com

GSTIN/UIN 19AAFFC5142H1Z1

Party Name :  
302 Om Prakash Dhanuka and Uma Devi Dhanuka & Sons Company Limited  
The Residency, Dharamtalla  
8, Waterloo Street, 1st Floor  
Kolkata - 700069.

Bill No. : 1  
Bill Date : 31-May-2023  
Area : 4050 Sft.  
Tower No. : 3 Tower  
Block No. : C Block  
Floor No. : 3rd Floor  
Flat No. / Room No. : 302

Sl.No.	Particulars	Amount (Rs.)
1	Penalty Charges Bill No. : PAS/M/ 1/2022-2023 15,517.00 Dr 11-May-2023 31-May-2023 21 Days 15/- Per Day	315.00
2	CGST	28.35
3	SGST	28.35
4	Rounded Off	0.30
Total		372.00 Dr
Previous Balance :		11,081.00 Dr
Bill Outstandings :		15,517.00 Dr
Electricity Outstandings :		563.00 Dr
Interest Penalty Charges Outstandings :		1,240.00 Dr
LPG Gas Outstandings :		3,761.00 Dr
Net Payable :		11,453.00 Dr
Amount In Words : INR Three Hundred Seventy Two Only		
Amount Payable In Words : INR Eleven Thousand Four Hundred Fifty Three Only		
HSN/SAC		
	Taxable Value	CGST Rate Amount Rate Amount Total Tax Amount
	315.00	9% 28.35 9% 28.35 56.70
	Total	315.00 28.35 28.35 56.70
Tax Amount (in words) : INR Fifty Six and Seventy paise Only		
Narration : E & O E		
Being the Amount Charged for the Month of April,2023 To May,2023		
Bank Name : IndusInd Bank		
Account No. : 259831090100		
Branch Name : R.N.Mukerjee Road Branch, Kolkata		
IFS Code No. : INDB0000382		
MICR Code No. : 700234015		
Declaration :		
1. Please Pay A/c. Payee Cheque / Cash / Pay Order only, within seven (7) days from the receipt of this bill.		
2. Failing to Pay the bill after a month shall attract an interest @24% per annum.		
3. The minimum Electricity Charges & Meter Rent shall be Rs.25/. (Rupees Twenty Five) only, irrespective of the usage / occupancy.		
4. Payment not made within 90 days from presentation of bill , shall result in severance of amenities /connection.		
		For Property Accounting Service
Authorised Signatory		





## Money Receipt

### Money Receipt

Voucher No. 320

Date 1-4-2023  
Saturday

Money Receipt No. : 1234  
Date : 1-Apr-2023

Property Accounting Service  
8, Waterloo Street. 1st Floor  
Dharamtalla (Esplanade)  
Kolkata - 700069  
State Name : West Bengal, Code : 19  
E-Mail : pscreativeps@gmail.com

Tower No. : 1 Tower Block No. : A Block Floor No. : 1st Floor Flat No. / Room No. : 1A 100

Account : Canara Bank

Received with thanks from M/s./Mr./Mrs./Miss : A-1234 Rameshwar Chandra Kundalia / Mohan Lal Mehta / Jayshree Devi Savadia

The Sum of Rupees : INR Three Thousand Three Hundred Four Only

Against Reference No. : 320

Transaction Type : Cheque/DD

Instrument No. : 456789

Instrument Date : 1-Apr-2023

Bank Name : Standard Chartered Bank (India)

Branch : Dharamtalla Branch

On Account of : Received by Cheque No.456789

Rs. 3,304.00

*Sanjay Sethia*

Authorised Signatory

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[www.pscreativeps.com](http://www.pscreativeps.com)



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*Thank You!*